

**Town of Felton
Town Council Meeting
August 10, 2020
6:30 pm**

Mayor Clendaniel called the Town Council Meeting of Felton to order at 6:30 pm on Monday, August 10, 2020. Present at the meeting were:

Council Members: Mayor Joanne Clendaniel, Vice-Mayor Joe Yapsuga, Anthony Carroll, Diana Dolan-Beulah and Bill Brittingham.

Staff: Chief Levi Brown, Town Manager, Amy Thomas and Town Clerk, Tracey Thompson.

Citizens Concerns: There were no citizens concerns.

Police Report:

Chief Brown presented the July 2020 report. Chief Brown discussed his intentions on using a CJC Grant and two SALLE Grants in order to pay for Watch Guard body cameras for the Officers. Chief Brown states in times like today it is very important to have body cameras on our officers to insure the safety of the officers and to provide transparency to our community and constituents. Mayor Clendaniel questioned Chief Brown about cases she has heard about on the news where an Officer had a body camera but it was not turned on during an incident. Chief Brown explained a few different scenarios on how that can happen and that our policy would be as soon as the officer leaves his patrol vehicle he would turn on his body camera. Mayor Clendaniel asked Chief Brown the full expense of the body cameras which he did confirm to be \$15,065.00 which if approved the three grants will cover full expense for this year. Chief Brown explains there will be a yearly cost for Cloud Storage to keep all records on file which will cost yearly \$2,480.00.

Motion: Vice- Mayor Joe Yapsuga made a motion to approve the July 2020 Police Report. Councilmember Diana Dolan- Beulah seconded the motion. The motion was passed unanimously.

Budget Report:

Amy presented the July 2020 Budget Report. Amy discussed the issues that the Police Department is having with patrol cars and that Officer Guild is using our spare car at the moment due to needing a new engine in his patrol car. Our Vehicle repair line is \$9,000.00 for the year and just alone Officer Guild's Charger will cost \$4,570.00. Mayor Clendaniel asked Amy when we will be up for new patrol cars and Amy confirmed we have two more years before we can purchase a new patrol car.

Motion: Vice Mayor Yapsuga made a motion to accept the July 2020 Budget Report. Councilmember Carroll seconded the motion. The motion was passed unanimously.

Minutes:

Mayor Clendaniel presented the July 13, 2020 Public Hearing Meeting Minutes, Council Meeting Minutes and the August 5, 2020 Planning and Zoning Meeting Minutes. There were no questions or comments on the July 13, 2020 Public Hearing Meeting Minutes, Council Meeting Minutes or the August 5, 2020 Planning and Zoning Meeting Minutes.

Motion: Councilmember Carroll made a motion to accept the Public Hearing Meeting Minutes, Council Meeting Minutes and the Planning and Zoning Meeting Minutes. Councilmember Dolan-Beulah seconded the motion. The motion was passed unanimously.

Resolution 20-R-03:

Amy presented the Resolution for Annexation of Tax Parcel SM-00-128.00-01-63.00-000.01 located at 568 Walnut Street owned by Robert Karbaum. The proposed usage of the 3 acres is for Townhomes to be built. Next step in the annexation process is it will be printed in the paper and there will be a Public Hearing then an official Resolution for Annexation brought before Council.

Motion: Vice- Mayor Yapsuga made a motion to accept the Resolution 20-R-03 Annexation into the Town of Felton – 568 Walnut Street. Councilmember Dolan- Beulah seconded the motion. Roll Call: Mayor Clendaniel-yes, Councilmember Brittingham- yes, Councilmember Dolan-Beulah-yes, Councilmember Carroll- yes, Vice Mayor Yapsuga- yes.

Repairs to the 2014 Dodge Charger:

Amy explained the proposal for using the Capital Improvements line for the Police Department which consists of \$5000 that was mentioned last Council Meeting to use towards the remodel of the Police department. She presented that we wait another year for the remodel and apply for a grant that if approved, would possibly help with 40% of the costs of the remodel. We would then use the Capital Improvement money this year to repair our 2014 Dodge Charger since we don't have enough money in the vehicle repairs line to repair both engines along with the daily maintenance costs of the vehicles.

Motion: Councilmember Carroll made a motion to take money out of Capital Improvements line to pay for the Dodge Charger repairs. Councilmember Dolan-Beulah seconded the motion. The motion was passed unanimously. Roll Call: Mayor Clendaniel-yes, Councilmember Brittingham-yes, Councilmember Dolan-Beulah- yes, Councilmember Carroll- yes, Vice Mayor Yapsuga- yes.

End of Summer Bash Discussion:

Amy opened up the discussion for the End of Summer Bash stating unfortunately due to the Pandemic circumstances we will not be having one this year. That the Town hopes to have the rest

of the Town Hall functions but we will have to take it one month at a time and see how our guidelines will change in the next upcoming months.

Police Department Remodel:

Amy opened up the discussion with stating that we did receive 3 bids for the remodel on the Police Department. All 3 bids are very similar in costs. Vice- Mayor Yapsuga recommended that the remodel should include a toilet in the holding cell. He explained that this is important so the Police Officers do not need to transport the prisoner to and from the bathroom and how it is a safety issue for the Town Hall employees. Amy stated that if the toilet is something we decided we want to do then we will have to get updated bids.

Lake Forest North Donation- Water Bottles:

Amy explained how the Lake Forest School District has contacted Town Hall about donations for reusable water bottles for the students when school reopens. Due to the pandemic water fountains will not be turned on to prevent spreading of COVID. Therefore the school district wants to provide these reusable water bottles to the students to have them filled and brought to school daily. Councilmember Dolan-Beulah questioned how much this project was going to cost the school district in order to make a decision on how much we can donate towards. Amy explained that the district had no actual costs yet that they were still trying to figure out exactly what they were purchasing and they are not asking for us to pay in full they are just asking for a donation. Mayor Clendaniel stated she would like more information on costs before deciding on how much the Town of Felton can donate towards the water bottles.

The meeting was adjourned at 7:51pm.

Motion: Councilmember Carroll made a motion to adjourn the meeting. Vice-Mayor Yapsuga seconded the motion. The motion was passed unanimously.

These minutes were prepared by Tracey Thompson, Town Clerk.

Tracey Thompson, Town Clerk

Date